

**NOTICE OF JOINT SPECIAL MEETING & AGENDA  
GATEWAY TO FREDERICK METROPOLITAN DISTRICT NOS. 1-6**

gatewaytofrederickmetrodistrict.org

*This meeting will be held via teleconferencing and can be joined through the directions below:*

<https://us06web.zoom.us/j/82997091503?pwd=ir9RZ6SjN4rvlmsp1Nhdhh7dLr4RII.1>

Meeting ID: 829 9709 1503

Passcode: 400182

Call: 720-707-2699

November 6, 2024

10:00 A.M.

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Kent P. Nelson, President	Term to May 2025
Dirk Walker, Assistant Secretary	Term to May 2027
Tracy Schmitt, Secretary/ Treasurer	Term to May 2027
VACANCY	Term to May 2025
VACANCY	Term to May 2027

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**1. ADMINISTRATIVE MATTERS**

- a. Call to Order
- b. Declaration of Quorum and Confirmation of Director Qualifications
- c. Reaffirmation of Disclosures of Potential or Existing Conflicts of Interest
- d. Approval of Agenda

**2. PUBLIC COMMENT** (Items not on the Agenda; Comments limited to three minutes per person)

**3. CONSENT AGENDA ITEMS** (These items are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless requested, in which event, the item will be removed from the Consent Agenda and considered in the Regular Agenda. **Enclosures included in electronic packets; hard copies available upon request.**)

- a. Approval of Minutes from the November 28, 2023 Joint Special Meeting (**enclosure**)
- b. Ratification of Payment of Claims (January 10, 2024 –October 31, 2024) (\$39,431.11) (**enclosure**)
- c. Acceptance of Unaudited Financial Statements as of September 30, 2024 (District Nos. 1-3) (**enclosures**)
- d. Adoption of Resolution No. 2024-11-01: Joint Annual Administrative Resolution (**enclosure**)
- e. Adoption of Resolution No. 2024-11-02: Joint Amended and Restated Public Records Request Policy (**enclosure**)
- f. Adoption of Resolution No. 2024-11-03: Resolution of Adopting a Digital Accessibility Policy and Designating a Compliance Officer (**enclosure**)
- g. Approval of Independent Contractor Agreement with Heatherly Creative, LLC for Website Maintenance and Remediation Services (**enclosure**)
- h. Approval of Proposed General Liability Schedule and Limits and Authorize Approval to Bind Coverage (**enclosures**)
- i. Ratification of Termination of Agreement with Independent District Engineering Services, LLC for Cost Certification Services (**enclosure**)

**4. FINANCIAL MATTERS**

- a. Public Hearings on 2024 Budgets and Consider Adoption of Resolution Nos. 2024-11-04 (District No. 1), 2024-11-05 (District No. 2), 2024-11-06 (District No. 3), 2024-11-07 (District No. 4), 2024-11-08 (District No. 5), 2024-11-09 (District No. 6): Adopting Budget, Imposing Mill Levy and Appropriating Funds (**enclosures**)

**5. LEGAL MATTERS**

- a. Discuss Certification and Acceptance of District Eligible Costs
- b. Consider Approval of Independent Contractor Agreement with Connexion Group (**enclosure**)
- c. Consider Approval of Infrastructure Acquisition and Reimbursement Agreement with NELCO Property, LLC (**enclosure**)
- d. Consider Approval of Funding and Reimbursement Agreement with NELCO Property, LLC (Operations and Maintenance) (**enclosure**)
- e. Discuss and Consider Adoption of Resolution No. 2024-11-10: Resolution of Board of Directors Calling May 2025 Election (**enclosure**)

**6. DEVELOPMENT MATTERS**

- a. General Update
  - i. District Nos. 3 & 4 Property Sale and Boundary Adjustments

**7. OTHER BUSINESS**

- a. Next Regular Meeting November, 5, 2025 at 10:00 A.M. (2026 Budget Hearings)

**8. ADJOURNMENT**